

	<u>1956</u>	<u>1957</u>	<u>1958</u>	<u>Totals</u>
Feet of records scheduled for retirement or destruction in O/RR				
Destruction	1636	1241	1241	4118
Retirement	693	274	274	1241
				<u>5359</u>
Number of secret and confidential documents in this volume.				
Destruction	1,030,680	781,830	781,830	2,594,340
Retirement	436,590	172,620	172,620	781,830
				<u>3,376,170</u>
Number of man days required to log prior to destruction or retirement.				
Destruction	4908	3723	3723	12,354
Retirement	2079	822	822	3,723
				<u>* 16,077</u>
Cost of logging prior to destruction or retirement.				
Destruction	\$80,491.20	\$61,057.20	\$61,057.20	\$222,605.60
Retirement	34,095.60	7,480.80	7,480.80	49,057.20
				<u>* \$271,662.80</u>

*These figures do not include logging required in the Center when the material is received or destroyed.

60. \$9 per 1000 sheets - cost of microfilming (per f. S.)
3 sheets to a document

	Destroy
1956	3,092,040 sheets @ \$27,828
1957	2,345,490 " @ \$21,109
1958	2,345,490 " @ \$21,109
	<u>\$7,0046</u>
	<u>21,107</u>
	<u><u>\$91,153</u></u>

	Piture
	1,309,770 sheets @ \$11,787
	\$17,860 " @ \$4,660
	\$17,860 " @ \$4,660
	<u><u>21,107</u></u>

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ESTIMATE OF AGENCY LOGGING COSTS.

2100 sheets to a foot

700 documents to a foot (3 sheets to a document)

630 secret and confidential document to a foot (90% of total)

Feet of record scheduled for retirement or
destruction in ORR through 1958.
(based on present holdings)

	Destroy	Retire
19 5 -56	1636	693
1957	1241	274
1958	1241	274

Estimating the volume of secret and confidential documents at 90% of the total, the figures below show the number of secret and confidential documents which are scheduled for retirement or destruction.

	Destroy	Retire
19 5 -56	1,030,680	436,590
1957	781,830	172,620
1958	781,830	172,620

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cc 5815 sheets to due

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2 minutes to log each document
7 hours working time in a day
225 working days in a year
\$3670 base pay of GS-5 (\$16.40 per working day)

Cost in time and money to log.

	Destroy	Retire
19 55 -56	4908 man days @ \$80,491.20	2079 man days @ \$34,095.60
1957	3723 " " @ \$61,057.20	822 " " @ \$ 7,480.80
1958	3723 " " @ \$61,057.20	822 " " @ \$ 7,480.80
	<hr/> \$222,605.60 49,057.20 * \$271,662.80	<hr/> * \$ 49,057.20

*These figures do not include logging required in the Records Center when the material is received or destroyed.

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